

MONIAIVE INITIATIVE
Agenda of AGM Elections held at 7.00pm on 19/11/25

ITEM	ACTION
Present:	
<i>Chair Welcomes attendees</i>	
Apologies:	
Previous Minutes (30/10/24)	
ANNUAL REPORTS	
Chair's Report	Kate Craig
Treasurer's Report	Karen Donald
Project Officer's Report	Katie McKenzie-Wilson
ELECTIONS/RETIRALS & APPOINTMENT OF OFFICE BEARERS	
<i>Chair hands over to Project Officer</i>	
Retirals and elections of Trustees	All Trustees must stand down; each nominee for Trustee is elected by members
Election of Office Bearers	The newly elected Board of Trustees agree their Office Bearers
Appointment of Chair	Proposed: Seconded:
Appointment of Secretary	Proposed: Seconded:
Appointment of Treasurer	Proposed: Seconded:
<i>Project Officer hands back to new Chair</i>	
OTHER BUSINESS	
Governance Review for Approval Reviewed, no amendment required: Risk Management Assessment (Rev 4) Reviewed, to be amended: Constitution (Rev3, Nov 25) Amendments for approval: Organisation Chart (Rev 9, Oct 25) Asset Register (Rev 5, Oct 25)	Note: During the course of the year the Trustees have reviewed, updated & approved the following: Performance Appraisals Staff Skills Audits Staff Handbook Disclosure of Interest Expenses Policy Data Protection Policy Environmental Policy Access Policy
Any Other Business	
Meeting ends:	